

Woodruff Place EID

Economic Improvement District

WPEID Board Meeting

Meeting Minutes

Monday June 13th, 2016 7:00PM at Town Hall.

Location changed to the home of Lyle and Jan Bass.

Board Members:

Present: Lyle Bass, Seth Kohler, Charlie Neill, Darala Barnett, Justin Leverton, Linda Gilkerson, Will Pritchard

Absent: none

Others present: Matt Belsaas, Ann Smith, and Tom Abeel

Agenda

1. Approved minutes of meeting on April 18, 2016.
 - a. MOTION to approve the minutes by Will, second by Darala. Vote: 7 approved, 0 opposed, 0 abstained. MOTION APPROVED.
2. Board terms. Will reported that according to the City Council's counsel, the City Council can consider a request to extend the terms for EID board members to three years. The request would be made at the end of 2015, when the 2016 board members will be nominated.
3. Treasurer update: According to the Marion County Treasurer's office, the total EID assessments collected in the Spring tax bill are about \$600 short of projections. Funds should be available by the end of June. The EID board Treasurer will open bank accounts when funds are available.
4. Landmark award: Decided not to apply this year, due to winning the award last year.
5. Insurance update: Jake not in attendance, so no update.
6. Policies: Justin will update board at next meeting.
7. Budget: A discussion ensued on reallocating Department of Public Works (DPW) and EID funds from the original budgets. A reallocation was necessary because of the different limitations and requirements of each funding source. For example, DPW funds have to be spent in 2016 and generally require three bids.

- a. MOTION to reallocate funds in the following amounts, by Will, second by Justin. Vote: 7 approved, 0 opposed, 0 abstained. MOTION APPROVED.

DPW		EID	
Use	Amount	Use	Amount
Fountains	\$30,000	Town Hall	\$17,487
Street lights	\$15,000	Tenth St. fence	\$3,700
Total	\$45,000	Statues, urns	\$0
		Total	\$21,187

- b. MOTION to amend the preceding motion by allocating \$1,000 to statues/urns and decreasing the allocation to Town Hall to \$16,487. If the statue/urn committee cannot spend the \$1,000 allocation in 2016, the funds will be transferred to Town Hall. Motion by Seth, second by Justin. Vote: 7 approved, 0 opposed, 0 abstained. MOTION APPROVED.
8. MOTION to have 8 ½ rails made for the 10th Street fence, by Seth, second by Charlie. Vote: 7 approved, 0 opposed, 0 abstained. MOTION APPROVED.

To DO's:

Will P will send property list to Linda.

Tom Abeel will get bids for repairing lights.

Ken Brooks/Matt Belsaas to get bids for fountain pumps. (including one from Lyle).

Secretary to keep contracts on file.

Civic League may hire a bookkeeper that could benefit WPEID.

Prepared by:

Darala Barnett, Board Secretary